

Library Services

Strategy 2020

Our Mission

To ensure that staff and students have the right knowledge and evidence when and where they need it.

Implementation

The strategy will be actioned by an implementation plan.

Monitoring and review

The strategy will be monitored and reviewed by:

- Library Services team
- NSFT Research Committee

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Responsible committee	NSFT Research Committee
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Review date	December 2020

Theme 1: Engagement

This involves a commitment to increase contact with NSFT staff and strategic partners through proactive communication.

Aims

- To provide clear information to NSFT staff about the range of library services and resources on offer to support them and their colleagues
- To maintain awareness of internal/external strategic partners and factors which affect and impact upon our services

Objectives

- 1. Engagement with NSFT leaders**
 - Contact and meet Care Group leadership
 - Invite Executive team for a walk-round
- 2. Engagement with strategic partners within NSFT**
 - Contact and meet Allied Health Professional Lead
 - Regular liaison with Education team
- 3. Engagement with external strategic partners**
 - Establish key contacts and meet with educational partners – UEA, UoS and CCN

Theme 2: More equitable services for Suffolk

The lack of an accessible, physical library base in Suffolk is a barrier to providing equitable services to NSFT staff

Aims

- To increase awareness of the situation
- To garner support for a library hub in Suffolk

Objectives

- 1. Gain support**
 - Engage with East Suffolk Care Group leadership
- 2. Pop-up library/library drop-in/library clinic**
 - Trial regular sessions at Haymills in Stowmarket

Theme 3: Quality and Improvement – support for NSFT services

Ensuring that all our efforts underpin NSFT's drive for quality.

Aims

- To promote a culture of continual quality and improvement
- To support the development of clinicians and services

Objectives

- 1. Provide tailored resources and training for OT apprentices**
 - Liaise with Allied Health Professional Lead to develop targeted service offer
- 2. Provide support for, and work with, learning champions**
 - Library searching skills training to become recommended training for all trainee psychiatrists/clinical psychologist trainees and student nurses.
- 3. Support to develop staff**
 - Liaise with Preceptorship lead, offer support for new staff
 - Provide support for Band 6 Development programme
- 4. Support for research**
 - Work with Research Department on Knowledge and Implementation Teams pilot
 - Develop and deliver search skills training as part of research training programme
- 5. Support for QI initiatives**
 - Liaise with QI Lead
 - Signpost staff undertaking QI projects to appropriate library services and resources

Theme 4: Effective library services

Reviewing and developing our services to ensure maximum efficiency.

Aim

- To ensure that library & knowledge services continue to evolve to meet the needs of users.

Objectives

- 1. Lean and efficient services**
 - Purchase self-issue machine to free up staff time for outreach activities
 - Rationalise archive collection
 - Utilise screen capture software to produce short information & training videos for library users
- 2. Refresh literature search service**
 - Clearer service offer through rebranding

3. Shared learning

- Library staff to visit/shadow other library services
- Liaise with Deputy Chief Nurse to arrange shadowing visits to clinical teams